

Architectural Approval Request Form

Submit to: Renaissance Community Partners
633 E Ray Rd, Suite 122
Gilbert, AZ 85296
480-813-6788
480-545-6196 fax

Requested By: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

General Description of work to be performed: Include dimensions, shapes, colors, and locations.

\*Please attach a sketch, plot map, photograph and sales brochure illustrations of desired addition and/or modifications. Sketch and plot plan must be submitted for the request to be considered.

Three horizontal lines for providing a general description of work to be performed.

I will assume the responsibility for any work under the above-proposed improvement that my contractor or I, accomplish which may, in the future adversely affect to common area. I will assume responsibility for all future maintenance of this addition or improvement.

Check List – Please check your request to ensure all necessary components are included!

- Materials Description (color, type, Plot Plan, Location on, Neighbor Approvals, Dimension, Photos

Homeowner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Notice: Some landscaping changes require adjacent homeowners input prior to installation. For any and all changes that go up to property lines or are viewable over the fence line, those surrounding neighbors must give their approval in writing.

Please fill out this information on the Coronado Ranch Neighbor Architectural Approval Form.

Notice to Owners – All work must be completed within 90 days of approval.

For Board Use Only

Date received by Architectural Committee: \_\_\_\_\_ Date of Decision: \_\_\_\_\_
Approval \_\_\_\_\_ Disapproval \_\_\_\_\_ Conditional \_\_\_\_\_

NEIGHBOR ARCHITECTURAL APPROVAL FORM

We are your neighbors at: \_\_\_\_\_

We are seeking to obtain architectural approval for:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We will be using the following materials to complete this project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It will be located within \_\_\_\_\_ of our common wall, and will be \_\_\_\_\_ in height, and will be \_\_\_\_\_ in color.

**By signing below, as a neighbor of above homeowner, I certify that I have been shown a plot map, a set of plans, or a photograph of the proposed plans that my neighbor has for this architectural request.**

**Neighbor 1:** Address \_\_\_\_\_ Lot # \_\_\_\_\_

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

**Neighbor 2:** Address \_\_\_\_\_ Lot # \_\_\_\_\_

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

**Neighbor 3:** Address \_\_\_\_\_ Lot # \_\_\_\_\_

CORONADO RANCH COMMUNITY ASSOCIATION

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Name: \_\_\_\_\_ Signature \_\_\_\_\_

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

**Neighbor 4:** Address \_\_\_\_\_ Lot # \_\_\_\_\_

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

**Neighbor 5:** Address \_\_\_\_\_ Lot # \_\_\_\_\_

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

- **Must include all neighbors that surround your home, a possibility of at most five.**
- **This form must also be filled out and included with Architectural Request Form.**

**Before submitting any requests please make sure you include the following information:**

- A plot map of your property indicating the locations and details of desired changes
- Dimensions associated with any change, especially dimensions of changes close to property lines
- A color swatch of the color(s) to be used
- A detailed description of exactly what changes you are requesting
- Include any brochures from vender(s)
- Obtain signatures of approval from neighbors for changes that will affect a neighbor, especially if a change is reviewable over any and all fence lines **(Please complete Neighbor Architectural Approval Form)**
- A description of the type of materials that will be used